**BRYNING WITH WARTON PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING HELD THURSDAY 2nd JULY 2019**

**IN THE BRYNING WITH WARTON VILLAGE HALL, CHURCH ROAD, WARTON**

Present

Cllr Mrs J Brickles (Chairman)

Cllr M Gilbert

Cllr P O’Reilly

Cllr R Wilson

Cllr J Southward

Lancashire County Cllr P Rigby

Officer in Attendance – Mr A. Wood – Clerk

Clerk Assistant – Mrs D Ashton

Welcome address by the Chairman.

*No one other than the clerk & assistant identified to be recording the meeting.*

 **104/2019**

1. **To accept apologies for absence**

Apologies received from Cllr R Fahy and Cllr K Normanton .

**105/2019**

1. **Declaration of Interest:** *Pecuniary Interest, Other Personal Interest*

None declared.

 **106/2019**

1. **To Approve as a correct record the Minutes of the Meeting held on the 4th June 2019**

Agreed, approved and signed.

**107/2019**

1. **Democracy & Citizenship**
2. To consider Councillor Posts/Vacancies – Mrs E Gregoire was not present at the meeting therefore deferred to August Meeting
3. Councillor Training – there are currently no vacancies but will be included asap
4. To consider an alternative Council representative to the Bryning with Warton Village Hall Trustees after the resignation of Cllr P O’Reilly – its was discussed that an appropriate representative have knowledge of the Governance and Trust Deed. Cllr J Southward was nominated.

**108/2019**

1. **Police Report**

PC (Name) gave an brief update/breakdown of this month’s Crime Figures) see attached?)

**109/2019**

1. **To adjourn the meeting to allow County and Borough Councillors to report back to the Parish Council and allow Public Participation.**

*The meeting was adjourned to allow Public Participation.*

Cllr P Rigby (Lancashire County Council) had no items of interest this month but invited questions from the Council and the Public.

The Chairman asked for help in that after the successful Carnival Day (1st for 33 years) were no road closures were requested, was found to be limiting and could Cllr Rigby assist the Carnival Committee in getting Road Closures for next year.

An update was given on the (now named) Warton Show Chorus and to date have 41 local people who have expressed an interest. They are looking for a ‘high profile’ patron. A draft constitution has been produced. They are intending to start on 6th September at the Village Hall.

It was agreed that £1500 (of the agreed £3000) would be given ‘up front’ as most of the costs will be at the start, with two more payments of £750 given at a later date.

It was queried where the road sign for Hillock Lane was – it is currently in the Council workshop and the mounting being made safe.

Mention was also made of the length of grass (opposite the two car washes) on Lytham Road. It was assumed it was LCC responsibility but then confirmed it is ours. Parish Clerk to look into it.

The infamous pothole was brought up again. It is deemed very dangerous, to particularly cyclists & motor cyclists without local knowledge. LCC really need to address this issue. An accident waiting to happen. Cllr P Rigby agreed to report it.

A member of the public had received a letter at end May, with a deadline of 26th June for planning of a new development. The Chairman and the Parish Clerk were unaware that there was a deadline. The Chairman will check with Matthew Taylor (Planning FBC)

*The meeting returned to Closed Session*

**110/2019**

1. **Council Surgeries**

No update

**111/2019**

1. **Highways and Maintenance Issues**

Reference the pothole item from the Public Forum, the Chairman suggested that a site meeting with a LCC engineer may be a way forward. Parish Clerk to organise

**112/2019**

1. **Inter-Agency & Partnership Liaison**
2. **Bryning With Warton Village Hall Trustees**

To consider the position and response after uncommunicated removal of 3 councillors from the Board. Some of the issues are: -

1. The Trust Deed has been changed at the last meeting 22nd June
2. The Parish Clerk has lodged a formal complaint. We have been advised by the Charity Commission that the Council will have to address issues through the Village Hall Trust Complaints procedure.
3. The pertinent questions are that how a former Councillor who is not a member of the Trustee board can be democratically elected to the position of Resident Trustee and then as Chairman, and what is of more concern, be able to change Trust Documentation.
4. The Village Hall AGM had not been advertised the requisite 21 days before to the public.

Far reaching decisions were made at the meeting will just one Council member in attendance and the Council were not notified thereby not given the opportunity to ‘make a case’. The Parish Clerk is to request a copy or ask to view the minutes of the meeting where the former Councillor was voted onto the Board and as Chairman, and also a register of members.

The Council will write to the Trustees with a formal complaint and the Parish Clerk suggested that we also write to Charity Commission pointing out the errors in election process.

1. **BAe Community Liaison**

Nothing to report

1. **StreetWise**

It was hoped that we would get an update on the Out Reach that the Council have half funded, but no representative present. A reminder will be sent.

1. **Scouts & Guides Hall Management Committee**

Meeting still not been confirmed. They have requested the return of keys.

The Council stated as that the building is Council owned, therefore we are the Landlords, we will be keeping a set of keys.

 **113/2019**

1. **Finance**
2. Council Financial Monthly Statements & Budgets sheets June

Approved

All the items below (apart from vi) deferred to the next Finance Meeting that is confirmed for 10th July 2019

1. To approve Accounts for Payment, Appendix B

1. To approve Annual Accounts for Audit Return

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1. To consider Budget Account Accruals 2018/2019
2. To consider Asset Register
3. To consider purchase of Council Desktop Computer, Leaf Blower & Lawnmower

The Parish clerk had prepared a Quarterly Statement that shows we have some reserves. It was agreed that this estate equipment was essential to enable the Lengthsmen to carry out their duties. The existing PC tablet is over 5 years old and would be made available for any councillors use.

**114/2019**

1. **Planning**
2. **Planning & Neighbourhood Development Committee meeting 25th June Report Update**.

It is the Councils intention to strongly object and refer them to the Fylde Local Plan and Neighbourhood Plan as source material for all the objections.

Mr (Jim) was co-opted on the committee.

1. **No Applications to consider this month**
2. **Regeneration of Village Centre**

The Parish Clerk had a meeting with Mr A Stell (LCC) but was disappointed that they are not being heard when they say they want the barriers in the Village Centre. It has been stated at every single discussion about the plans. The aesthetics were described by Mr Stell which are all well and good. The Council insist that the barriers offer an additional layer of safety. The Chairman is frustrated and suggested we go to the press. A ‘press release’ will be issued

1. **Neighborhood Plan**

Now overdue for review

**115/2009**

1. **Open Spaces and Recreation**

**116/2019**

1. **Parish to declare Climate Emergency**

The Chairman is passionate about this subject. To declare a ‘Climate Emergency’ in line with other Councils/Local Authorities

**117/2019**

1. **Wellness Programme**

Need to firm up plans to get the programme off the ground

**118/2019**

1. **Newsletter**

Assistant (Mrs D Ashton) to Parish Clerk is currently gathering information and public opinion for the next issue. One confirmed item is a David Hoyle historical article on the ‘Bryning Affair’

 **16. Employment**

 One appraisal completed with two more to do.

1. **To Nominate items for the Next Agenda**
2. **To set or confirm date and time of next meeting**

The next meeting was scheduled at 7.15 on 6th August

**Chairman ………………………………………………………………**